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| **Data Correction Request Form** | | | | | |
| Project Name |  | Date | |  | |
| Requested MFI |  | Requester | |  | |
| Presented to |  | Ticket No. | |  | |
| Change Title |  | | | | |
| 1. The description of the change: | | | | | |
|  | | | | | |
| 1. The reason for the change: | | | | | |
|  | | | | | |
| 1. Is the information wrong in the source system (i.e your core banking system) | | | YES | | NO |
| 1. If No.3 is YES, have you fixed it in the source? | | | YES | | NO |
| Notes: Incorrect data impacts the credit report, overlap calculation and also requires enormous effort in data correction processes. | | | | | |
| 1. Please list the actions taken to prevent this from happening again: | | | | | |
|  | | | | | |
| 1. Notes (TW) | | | | | |
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| 1. Approval: | | | | | |
| Name | Title/Position | Signature | | Date | |
|  |  |  | |  | |